**Warehouse Management Systems Coordinator & 2nd In charge, (Supervisor) - Nightshift
Bidfood - Christchurch City – Canterbury**

**SHORT DESCRIPTION**

* Do you have the desire and drive to move your Food Service logistics career to the next level?
* Keen to fully utilise your years of experience in warehousing, food safety, team leadership, ambient, chilled and frozen products?
* Are you looking for Full Time Permanent employment?

**FULL DESCRIPTION**

We are seeking an experiencedWarehouse Management Systems Coordinator & 2nd In charge, (Supervisor) - Nightshift with extensive knowledge in the field to be part of our busy, fast paced, leading food Distribution Company, in New Zealand.

Bidfood has an opportunity for a Permanent Full Time position, in our Warehouse team, based at our distribution centre in Islington, Christchurch.

This role is full time, with a minimum 30 hours guaranteed. Days of work will be, Sunday to Friday, with a rostered day off every second week. Hours of work will be 18:30-03:30. However, during busy periods, there may be a requirement to work later hours.

**About you:**

To be successful to the nature and priority of this role, we require a range of experience in the fields below, including:

* Proficiency in Interlogic Multipick warehouse management software, V5 system.
* Ability to train staff in the use of the Interlogic Multipick warehouse management software, V5 system.
* Knowledge regarding product handling, including;
* Frozen, Dry and Chilled goods.
* Chemical handling.
* Fresh meat handling.
* Experience in stocktake operations, including:
	+ Inventory control
	+ Investigating stock discrepancies
	+ Stock adjustments and variance corrections
* Solid understanding of stock rotation management (FIFO), including:
	+ Stock reconciliation
	+ Inventory level monitoring
	+ Minimising stock loss
	+ Streamlining stock through regular reviews and procedural improvements
* Full knowledge and experience of food safety processes, including:
	+ HACCP and Food Control Plan (FCP) in accordance with the Food Safety Act 2014
* Excellent time management skills
* Ability to work independently with a proven track record of unsupervised performance
* Strong leadership experience, including:
	+ Supervising large shift teams
	+ Participating in staff recruitment
* Experience in on-the-job warehouse training and conducting staff performance reviews

**What do Bidfood offer?**

* After being with us for 1 month you will be given a staff account where you can buy all of your grocery, meat and vegetables at cost plus GST
* Discounted Medical Insurance with Southern Cross
* Job Security - Bidfood has been going for years and we are an essential service so will always be working
* Free on and off site parking
* Competitive wages

Finally you must pass our security checks, pre-employment drug test, Ministry of Justice check and ACC Report.

You must also be eligible to work in NZ

**Please note - Only short listed candidates will be contacted**

Please only apply if you are seeking permanent full time employment.